

Pavilion sessions application guide

Overview

The COP27 Food Systems Pavilion will serve as an inclusive and collaborative space for interested and accredited partner organizations of the UNFCCC COP27 blue zone to meet, host sessions, convene meetings as well as showcase their research and projects.

Organizations interested to organize an event (workshop, seminar, forum, meeting, masterclass or other) are invited to submit their proposal for a session at the Pavilion.

Format and Process

Proposed sessions should be closely related to the main focus of the Pavilion *“Transforming Food Systems under climate change”*.

The proposed session should also be linked to one of the following themes:

1. **ENHANCE** resilience to climate and shocks
2. **SCALE** climate-smart agriculture
3. **CHAMPION** youth action in food systems
4. **ENABLE** a culture of sustainable, healthy and nutritious diets
5. **PROTECT** and restore nature
6. **BOOST** soil health through nature positive production
7. **EMBRACE** the diversity of blue foods to support climate resilience
8. **TRANSFORM** value chains and develop inclusive markets
9. **INCREASE** sustainable investment and finance
10. **ACCELERATE** innovation and digitalisation

Pavilion sessions will be **50mins in duration** and will be physically held at the Pavilion while also allowing for virtual engagement, outreach and participation.

Please also ensure that your session is in line with the Pavilion's cross cutting themes:

- **Resilience and security**
- **Inclusivity** as the 'human element' (gender, indigenous groups, youth, human rights, equity and living incomes, African voices)
- **Producers** (incl. small-scale farmers)
- **Holistic and integrated approaches** (partnership and stakeholder management)
- Inspiring **action and implementation**: each day there will be space to reflect on what governments and the private sector can do
- **Innovation**
- **Digitization**
- **Finance**

The session room will be able to accommodate up to 30-40 participants in theatre style and will include standard AV equipment (projector, screen and microphones). Please note that live interpretation and catering service costs are not included.

All session applications should be made by completing the [online form](#) by 15th September 2022. Proposals will only be accepted through the online application form. Proposals received outside of this period will not be considered. Organisations wishing to submit multiple proposals must do so through individual applications.

Please note that there will be a fee of USD 5,000 for selected sessions to cover for the meeting room costs and AV.

All submitted applications will be reviewed by the Food Systems Pavilion committee.

Selection criteria

The selection process will seek to ensure a multistakeholder of organizers and be guided by the following selection criteria:

1. **Thematic consideration:** The theme of the session should relate to the main focus and objectives of the Food Systems Pavilion, and **linking to at least one of the 10 specific themes**, while also ensuring that the session is in line with the Pavilion's cross cutting theme.
2. **Broad representation:**
 - The design and structure of the session should ensure broad stakeholder participation
 - The choice of lead speakers / contributors / panellists for the session should, to the furthest extent possible, be geographically, generationally and gender balanced

Important notes

Kindly note the following before submitting an application:

- The application process for Pavilion sessions will be open until **15th September 2022**
- Session organizers will be responsible for the following:
 - Ensuring and securing accreditation requirements for the UNFCCC COP27 Blue zone
 - Organizing and promoting the session
 - Inviting panelists and speakers
 - Coordinating logistic arrangements for their respective session
 - Updating session content to the Pavilion website (short description, program, speakers)
 - Session organizers will be required to set-up, clean up and remove all related materials from the Pavilion space. A 15mins time gap between sessions will be included
 - An application does not guarantee allocation of a session slot
 - Session organizers will be required to notify the FSP committee well in advance, should they need to cancel their session